

Ceremonial Guidelines

Part 1. Degree of Charity, Unity, and Fraternity is the only degree to be utilized for new members and those advancing from the First and Second Degrees
Any member after receiving the degree is a Third Degree Member. Date of the degree should be included in Member Management by the Financial Secretaries. Because the roster has the categories for all degrees, the Financial Secretary should write the date in each column under the degree listing.

Part II Resources for Ceremonials can be accessed on the Supreme Web Site:

- a. Type www.kofc.org
- b. Click on the box marked “ For Members Only”
- c. Click on Ceremonials
- d. “Ceremonial Resources” will be displayed
 1. Exemplifications
 2. Online Exemplifications
 3. Protocol
 4. Installation of Officers

- e. You can also access Officers online and click ceremonials or kofc.org/ceremonials

Part III Form 450

This form is located under “Forms” for District Deputies on the Supreme Website or on the PA Website included with Ceremonials/Degrees. Form should be completed after each degree and mailed to the following:

- a. ceremonials at kofc.org

- b. State Deputy Ken Grugel

533 Montroyale Drive

Erie, PA 16504-2615

- c. State Ceremonial Chairman

Stan Glowaski PSD

1121 Old West Rd.

Bentelyville, PA 15314

Part IV Formation of Degree Teams

1. All councils and districts should strive to form a Degree Team.

- 2. Scripts are found on the Supreme Web Site. Councils also received information from Supreme when the Degree was introduced.**
- 3. Materials for the degree can be obtained from the Supreme Council.**
- 4. Those councils or districts with active degree teams in the past may have access to some of the materials needed for exemplifying the degree.**
- 5. Attire for the in - person degree – Coat and tie with Ceremonial Sash if available. Ceremonial sashes can also be purchased through the Supreme Website.**
- 6. District Deputies should also conduct the Installation of Council Officers. You should have received information in your initial packet from Supreme or you can access the Ceremonial website.**

Any questions please contact the State Ceremonial Chairman.

